



**CURRENT OPENING
TRACY, CA**

Posting Date: March 13, 2020
Job Title: Maintenance Supervisor
Reports to: Plant Manager

Close Date: Open until filled*
FLSA: Exempt
Job Location: Tracy

Looking for an opportunity with career growth? Motivated to cross-train? Want to work for a highly respected team? Then we want to hear from YOU!

Northwest Pipe Company, a North American leader in the manufacturing of welded steel pipe, is looking for dynamic, energetic and career-minded people who can make a difference and will immediately contribute towards taking our company to the next level. **We are currently seeking an Maintenance Supervisor to support our growing operations at our Tracy, CA facility.**

JOB SUMMARY:

Responsible for electrical and mechanical servicing and efficient maintenance of production machinery and equipment, physical plant, utilities and grounds in accordance with state and federal regulations and company policies and procedures. Responsible for overseeing environmental compliance issues.

PRIMARY RESPONSIBILITIES:

- Ensures safety of the personnel in their department and conduct regular safety meetings.
- Ensure safety as it relates to equipment maintenance, guarding, etc.
- Establishes practices for, and participate in the hiring, training, rewarding, discipline and corrective action of the personnel in the maintenance department.
- Ensure that equipment is maintained in a fashion that assures products can be produced to specification.
- Assist in the coordination of effort between the Maintenance department and other departments within the organization.
- Develops, schedules, and controls a preventive maintenance program to maintain production machinery and equipment in proper working condition.
- Supervises and coordinates activities of workers engaged in the maintenance electrical and mechanical operations.
- Inspects jobs in process and at completion to ensure that standards of workmanship and safety are maintained.
- Ensures proper maintenance of facility machinery and building.
- Maintains inventories of maintenance material, supplies, and repair parts at required levels by initiating requisitions for purchase; periodically reviews inventory for proper upkeep to plant facilities.
- Keeps JSA'S and MSDS current.
- Responsible for electrical and mechanical equipment layouts and the modification of facilities within the plant.
- Participate in problem identification and quality improvement efforts.
- Responsible for overseeing maintenance related environmental compliance issues.
- Participate in special projects as needed.

ADDITIONAL RESPONSIBILITIES:

- Other duties as assigned.

KNOWLEDGE, SKILLS, ABILITIES:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Familiarity with manufacturing process (welding, machinery, etc.)
- Basic familiarity with mobile and stationary equipment maintenance and operation.
- Must have intermediate computer skills.

EDUCATION / EXPERIENCE

- Three (3) years Supervisory experience as a Leadman or equivalent level.

PHYSICAL DEMANDS/WORK ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to work at a computer for long periods of time.
- Walking can include traveling throughout a 100 acre facility with dirt roads and uneven ground.
- Project timelines and work volume / deadlines may often require working outside of standard office hours, weekend or evening work, and travel to complete essential duties of this job.
- Ability to operate a motor vehicle or to have transportation available to accomplish essential job duties and related travel.
- Must have mental processes for complex reasoning, remembering, mathematics and language ability (reading, writing, and speaking the English language) to perform the duties proficiently.
- Ability to carry out instructions furnished in written, oral, or diagram form and to solve problems involving several variables.
- Ability to stand, walk, stoop, kneel, crouch, and climb as well as manipulate (lift, carry, move) up to 50 pounds.
- Requires good hand-eye coordination, arm-hand-finger dexterity with the ability to grasp, and visual acuity to use a keyboard and operate necessary equipment.
- The noise level in the work environment is normally moderate.

Individuals in this position will be in a climate controlled environment lighting with traditional office equipment as found in any typical office environment. Individual duties are primarily sedentary.

The work environment characteristics described here are representative of those an employee could encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee could be exposed to moving mechanical parts.
- The employee could be exposed to outside weather conditions.
- The employee could be exposed to wet and/or humid conditions; high, precarious places; fumes or airborne particles; and toxic or caustic chemicals.
- The noise level in the work environment is usually loud.
- Personal Protective Equipment is required when in the Plant, Yard or Construction Areas.



HOW TO APPLY: If you are interested in and qualified for this position, please click on the link below:
<https://prd01-hcm01.prd.mykronos.com/ta/6079263.careers?ApplyToJob=1812206912>.

Our organization maintains a drug-free workplace. Except where prohibited by state law, all offers of employment are conditioned upon successful passing of a drug test and background check.

Northwest Pipe Company is committed to equal employment opportunity and affirmative action. Minorities, females, veterans, and individuals with disabilities are encouraged to apply.

*Northwest Pipe Company reserves the right to close the position, with or without notice, if a qualified candidate is identified prior to the close date.