



**CURRENT OPENING
VANCOUVER, WA**

Job Title:	Cost Accountant	FLSA:	Exempt
Job Locations:	Vancouver, WA	Travel:	5%
Reports to:	Cost Accounting Manager	Dept:	Accounting/Finance

Northwest Pipe Company (NASDAQ: NWPX) is a North American leader in the manufacturing of welded steel pipe and tube. With nearly 50 years in the business and more than 700 employees, we provide the highest quality products, at competitive prices, with top-notch support. Becoming part of the Northwest Pipe team means embracing and demonstrating our core values which include: safety, quality, commitment and service.

NWP is looking for dynamic, energetic and career minded people who can make a difference and will immediately contribute to an organization positioned for growth. **We currently have an opening for a Cost Accountant at our Vancouver, Washington corporate office.** The Company offers free employee parking, a business casual dress code, quick access to local coffee houses, restaurants and shopping, as well as competitive salary and benefits.

SUMMARY OF JOB PURPOSE:

The Cost Accountant will provide support to Manufacturing Operations Management by developing, reporting, and analyzing operating results in areas such as plant profitability and inventory management. The cost accountant will work with Operations Management to understand cost drivers and develop meaningful metrics. In addition, the person in this position will play a key role in ensuring compliance with internal controls at the manufacturing facility by reinforcing expectations and the reasons for the controls. The person will participate in month-end accounting activities, will play a key role in physical inventories, and will support quarterly reviews and the year-end audit by our independent accounting firm.

ESSENTIAL FUNCTIONS AND MAJOR RESPONSIBILITIES:

- Accurate and timely monthly reporting of revenue, backlog, and tonnage for assigned plants.
- Water Transmission plant responsibilities may include (but are not limited to) the following unique responsibilities:
 - Calculation of cost to cost percentage of completion revenue recognition
 - Calculation of project COGS – including allocations from Corporate, variances between standard to actual, and over/under absorption of overhead rates
 - Accurately calculate profit margin and required loss contingency reserve when appropriate
 - Perform applicable balance sheet calculations, including overbill and under bill
 - Prepare Actual vs. Estimate analysis, including understanding changes in estimates
- Weekly revenue and performance forecasting for the assigned plants.
- Ownership over the monthly close process for the assigned plants, ensuring a timely and accurate GL close, including related journal entries and reconciliations as assigned.
- Provide information and support to the plant employees, as well as be the financial liaison for the Operations Managers.
- Analysis of costs at applicable facilities, verifying GL coding accuracy and expense reasonableness as compared to plan and forecast.
- Assist financial planning and reporting analyst with budget preparation and monthly forecast information, including detailed analysis of actual cost and cost drivers.
- Lead the monthly plant Forecast meetings, which includes the plant and Operations Manager.
- Participate and be plant liaison with external audit firm for physical inventory.
- Actively participate in audit support preparation, which includes items requested by the external audit firm as well as internal support required by the financial reporting team.
- Understand internal control procedures related to areas managed and participate in controls documentation and evaluation.
- Perform selected internal control procedures and document performance.

- Streamline and document department processes and procedures with the objective of following LEAN principles while also maintaining strong internal controls.
- Help refine accounting policies and procedures as appropriate.
- Ad Hoc analysis and special projects as assigned.

SECONDARY RESPONSIBILITIES:

- Provide backup for other team members as required.
- Other duties may be assigned.

SUPERVISORY RESPONSIBILITIES:

- There are no supervisory responsibilities in this position.

INTERPERSONAL CONTACTS:

- Daily interaction in person and/or remotely with plant personnel, Operations management, and other members of the Corporate Finance department.
- Work frequently with Sales and Project Management to evaluate and maintain appropriate contract documentation to validate Contract Assets.

KNOWLEDGE, SKILLS, ABILITIES:

- Strong analytical and problem-solving skills.
- A keen sense of detail/accuracy as well as the ability to see the larger picture.
- Superior organizational skills, including an ability to multi-task and re-prioritize to meet critical deadlines and project timelines.
- Excellent written and oral communication skills and strong interpersonal skills.
- Capable of regularly using good judgment and discretion to accomplish goals and work requirements.
- Self-starter with proven ability to manage schedule, priorities, deadlines with minimal direction.
- Ability to perform essential job duties with or without reasonable accommodation and without posing a direct threat to safety or health of employee or others.

EDUCATION/EXPERIENCE:

- Bachelor's degree in accounting, plus at least 4 years of relevant work experience.
- Previous work experience in a manufacturing environment.
- Experience in product costing/profitability analysis.
- Experience in the application of GAAP and an understanding of internal controls.
- Experience with the monthly accounting close process (including journal entries and account reconciliations).
- Experience working with SAP or other major enterprise-wide application.

CERTIFICATES, LICENSES, REGISTRATIONS:

- None required.

PHYSICAL DEMANDS/WORK ENVIRONMENT:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear.
- The employee is occasionally required to stand and walk.
- The employee must frequently lift and/or move up to 10 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.
- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- This position may also (on occasion) require travel to a production facility. All employees are expected to be familiar with and comply with all applicable safety and compliance requirements (i.e. PPE, OSHA requirements) when in a production area.

HOW TO APPLY: If you are interested in (and qualified for) this position, please send your application and resume to: careers@nwpipe.com. Principals only. Qualified candidates will be asked to complete an employment application. No phone calls please.

Our organization maintains a drug-free workplace. Except where prohibited by state law, all offers of employment are conditioned upon successful passing of a drug test.

***Northwest Pipe Company is committed to equal employment opportunity and affirmative action.
Minorities, females, veterans, and individuals with disabilities are encouraged to apply.***